

THE FRAMEWORK:

- I. The application form and the following articles shall together define the legal framework for participation in the India International Trade Fair (IITF), hereinafter referred to as the fair/exhibition/event, (November 14-27, 2025), unless otherwise agreed upon by both the parties.
- II. By registering for participation in the exhibition, the participant/exhibitor acknowledges and accepts the following terms and conditions of participation.
- III. The prior written consent from ITPO shall be required for any exhibitor to assign the rights and obligations arising from or in connection with this document to a third party.

ARTICLE 1: INTRODUCTION

- 1.1 The 44th India International Trade Fair (IITF) is a Business-to-Business (B2B) cum Business-to-Customer (B2C) exhibition, to be held at Bharat Mandapam, New Delhi from November 14-27, 2025.
- 1.2 The opening hours of the exhibition for General Public will be from 10.00 AM to 7.30 PM every day.
- 1.3 The first five days of the fair will be business days, i.e. from November 14-18, 2025.
- 1.4 The exhibitors and their staff should be present at their booths everyday up to 30 minutes before opening and after closing of the fair.
- 1.5 The timings for Food court stalls will be from 10:00 AM to 9:00 PM.
- 1.6 All details regarding online booking of space for private participants will be available on ITPO's websites, www.indiatradefair.com and www.indiatradefair.com/iitf.

ARTICLE 2: ELIGIBILITY

- 2.1 Manufacturers, suppliers, distributors, wholesalers & importers of products & services, educational & research institutions, foreign companies / govt. agencies, etc. are eligible for participation. Stage 1 of the registration will lead to generation of a unique ID and Stage 2 of registration is fair-specific registration which will require an interested exhibitor to select product / display / participation category.
- 2.2 Govt. Departments, Govt. Agencies, Civil Service Agencies, State Owned Enterprises/Public Sector Units (PSUs), Statutory Bodies, Industry Associations and non-profit organizations (NGOs) that would like to promote and spread awareness about their work will be a key part of the exhibition.
- 2.3 Interested exhibitors shall register themselves on ITPO's space booking portal before booking of exhibition space. It is to be noted that space booking will be strictly on first-come-first-served basis.
- 2.4 ITPO reserves the right to select the exhibitors based on the compatibility of their product(s)/ services with the product categories detailed in the application.
- 2.5 Products/Services that are incompatible with the product categories listed in the application and other documents related to the exhibition, will not be exhibited, unless it is absolutely necessary to the display of an exhibit/service and shall be allowed only after ITPO gives permission for the same in writing.
- 2.6 The participation of political organization is forbidden.

- 2.7 **Start-Ups:** The domestic Start Ups recognized by the Department for Promotion of Industry and Internal Trade (DPIIT), Govt. of India are eligible to book space only from the booths earmarked for Start-ups to avail the discount. Eligible entities will pay full rentals at the time of booking. Discount will be applied at the time of invoicing after the event.

Eligibility for Start-Ups:

- i. Valid certificate of Recognition as Start-up issued by DPIIT well before the date of start of the event/fair i.e. 14.11.2025.
- ii. The rentals mentioned at Article 4 will be applicable.
- iii. Limited area has been earmarked for the Start-Ups.
- iv. The booking will be on first- come-first-served basis through online space booking portal of ITPO.
- v. 50% discount will be provided on bare space rentals to the eligible domestic Start-Ups.
- vi. The Maximum size of booth will be 18 sqm. If a start-up intends to book more than 18 sqm., then the actual charges will be applicable on additional space booked.
- vii. The discount will be provided at the time of final invoicing, i.e. post event and to those who book their space at the designated locations.
- viii. Start-Ups that have availed discount in the past three consecutive years of IITF will not be considered for Start-Up discount.

ARTICLE 3: APPLICATION & ALLOCATION OF BOOTH

- 3.1 The booking and allocation process for government and foreign participants will be through offline mode.
- 3.2 For domestic private exhibitors the application and booking process is through the online Space Booking Portal of ITPO. An exhibitor shall be able to book only one booth using the unique ID created on ITPO's space booking portal.
- 3.3 Allocation of booths/stalls to private (domestic) exhibitors will be made as per the booth selection made by them through the online space booking portal, subject to fulfillment of the eligibility criteria as per the Article 2, strictly on first-come-first-served basis, only on receipt of full payment including interest-free refundable security equivalent to Tax Deduction at Source (TDS), if any, and submission of all required documents to the satisfaction of ITPO.
- 3.4 ITPO reserves the right to reorganize the location/sizes of booths without any right of compensation to the exhibitor(s) on account of /the reorganization, even after the final allocation.
- 3.5 In case of a decrease or increase in size of the booth, due to the aforesaid re-organization, the difference in cost will be refunded by ITPO or deposited by the exhibitor, as the case may be.
- 3.6 The change in location or size of booth does not confer the right of compensation of any sort on the exhibitor. However, the exhibitor may opt not to participate, in which case the participation charges paid to ITPO shall be refunded after the exhibition, as per refund policy mentioned in Article 9.
- 3.7 A private exhibitor can book a maximum of one stall in the event.
- 3.8 Conversion of Shell type stall to Bare type at any stage will not lead to refund of the difference in charges. Additionally, such cases will require approval of layout by the Architecture Division of ITPO. The request received for converting Shell to Bare till November 4, 2025, by 6.00 pm shall only be considered.

ARTICLE 4: CHARGES FOR PARTICIPATION

- 4.1 The rentals / charges for participation in the exhibition for domestic and foreign exhibitors are as indicated in the following table:

(Rs. per sqm)

Sl. No.	Description	Ground Floor		First Floor	
		Bare Scheme	Shell Scheme	Bare Scheme	Shell Scheme
1.	Hall (AC)	17,100	17,600	15,400	15,800
2.	Open Space (Outside AC Hall) Minimum 12 sqm – For Govt. Participants	11,600	14,300	-	-
3.	Open Space (Outside AC Hall) Minimum 36 sqm – For Private Participants	11,600	12,700	-	-

(USD per sqm)

Sl. No.	Description	Ground Floor		First Floor	
		Bare Scheme	Shell Scheme	Bare Scheme	Shell Scheme
1.	Hall (AC)	475	510	430	460
2.	Open Space (Outside AC Hall)	290	325	-	-

*Note:

- (i) Transaction/bank charges, if any, shall be borne by the participants.
- (ii) All Rentals are excluding GST @18%.
- (iii) Refundable security deposit equivalent to the amount of TDS deducted is to be deposited.
- (iv) The Space Rentals mentioned above for Domestic and Foreign Exhibitors is inclusive of 0.5 KW power load per 12 sqm.

4.2 **Corner Charges:**

- i. 10% corner premium on the above rentals for 2-side open booth.
- ii. 15% corner premium on the above rentals for 3-side open booth.
- iii. 20 % corner premium on the above rentals for 4-side open booth i.e. as island booth
- iv. 15% corner premium on Foyer area of AC Halls.
- v. No corner Premium Charges on 100 sqm & above booked by the Private Participants.
- vi. No Corner Premium Charges on Govt. Participants.

4.3 **Minimum Bookable Area :**

S. No.	Minimum Bookable Area under	Area
1.	AC Halls – Shell Scheme	12 sqm
2.	AC Halls – Bare Scheme	36 sqm
3.	Open Area (Government Deptts./States)	12 sqm
4.	Open Area (Private Companies/Foreign)	36 sqm

ARTICLE 5: DISPLAY RULES

- 5.1 Only products as per the product/display category for which booking is made will be displayed in the booth. ITPO reserves the right to remove the exhibits that do not comply with or deviate from the notified product categories. Exhibits will also be removed if it is found that third-party intellectual property rights (IPR) / copyrights are being violated. ITPO shall forbid such

defaulting exhibitors from the current or/and future events.

- 5.2 Exhibits shall be displayed inside the booths only, in such a way that it does not interfere with the neighboring booths whether visually or acoustically.
- 5.3 ITPO will carry out several checks during the exhibitions to verify that the displayed products are strictly as per the product category selected by the exhibitor at the time of fair-specific registration and duly approved by ITPO. Non-compliance shall lead to action as deemed fit by ITPO.
- 5.4 The above steps will be adopted to preserve the trust of visitors / buyers and the reputation of the exhibition.
- 5.5 Exhibitors displaying food and beverages and conducting sampling within their booths are required to mandatorily comply with the following : -
 - a) Comply with the prevailing national and local municipal directives.
 - b) Comply with the guidelines of relevant statutory / regulatory bodies.
 - c) Obtain applicable licenses/permissions/clearances from therelevant health authorities.
 - d) Maintain cleanliness and hygiene at all times in the exhibition hall/stall. Non-compliance shall lead to action as deemed fit by ITPO.
- 5.6 In case an exhibitor intends to play recorded music inside the stall or other space allotted by ITPO, it will do so only with the prior written approval of ITPO, subject to the submission of license/No Objection Certificate (NOC) from M/s Phonographic Performance Limited India (also known as PPL India) or other authorised performance rights organisation.
- 5.7 If it is found at any stage that the information provided by the exhibitor in the online registration forms are incorrect, *ITPO shall take necessary action as deemed fit by ITPO which may include forfeiture of all charges paid by such an exhibitor and/or imposing penalty and/or closure of booth.* ITPO shall reserve the right to verify the relevant identification / company documents at any time. ITPO shall reserve the right to allot the booth to other participants.
- 5.8 **Subletting of space is strictly prohibited.** In case of subletting, ITPO shall take necessary actions as deemed fit by ITPO which may include imposing penalty and/or blacklist the company, as may be deemed appropriate by the competent authority.
- 5.9 No change will be acceptable from the approved layout plan. Exhibitor will have to strictly abide by these norms of ITPO. In case of any deviation, the stall can be sealed and the security deposit will be forfeited. The exhibitor would be allowed to remove their exhibits only after the closing of the event and ITPO will have no responsibility of loss of items in the stall.
- 5.10 Changing the attributes of the allotted stall, for instance- Number of open sides, removal/addition of partition walls/panels etc. is strictly prohibited. Non-compliance shall lead to action as deemed fit by ITPO which may include imposing penalty and/or closure of booth.
- 5.11 If any exhibitor vacates the booth before the closure of the event, ITPO shall reserve the right to re-allot the vacated booth to other participant on proportional rate basis. Once the booth is vacated, the exhibitor shall neither be entitled to claim back the booth nor any refund.
- 5.12 In multi-product category, exhibitor can display only two product categories declared at the time of booking.
- 5.13 Exhibitors are required to follow the Fire Prevention guidelines of the concerned authorities and Architectural Guidelines of ITPO. The details of the same may be referred in the exhibitor manual.
- 5.14 No exhibitor will be allowed to put his material beyond the limit of his stall.
- 5.15 No exhibitor will block the passages inside the halls. No exhibitor is allowed dumping of garbage in and around the stalls.
- 5.16 No material/cargo be transported by glass lifts.
- 5.17 Non-compliance of stipulated terms & condition will lead to necessary actions as deemed fit by

ITPO without the obligation of prior notice. ITPO shall forfeit all sums paid by such defaulting exhibitors and debar them from future editions of the exhibitions organized by ITPO.

ARTICLE 6: SALE OF PRODUCTS

- 6.1 Exhibitors who will be making retail sales during the exhibition at their booth may do so provided that they strictly comply with all applicable laws, Rules & regulations etc. including tax regulations.
- 6.2 Exhibitors desirous of making retail sale during the exhibition are required to submit (through the online portal) a specimen of the Tax Invoice that they will be issuing upon making a sale. No sale is to be made without issuing an invoice.
- 6.3 All exhibitors desirous of making retail sale are required to clearly display the prices of all products on sale, neatly printed.
- 6.4 All exhibitors (domestic and foreign) who will be making spot sale during the exhibition shall register themselves under the Goods and Service Tax (GST), as per applicable rules of GST before commencing any businesses. Entities that are already registered under GST in the State of Delhi shall continue to use their existing GSTIN, by adding the booth addresses as an additional place of business for making supplies at IITF and follow the provisions of Central Goods and Service Tax Act 2017 and rules formed there under. The mandatory statutory compliance in respect of GST and Customs are required to be complied by each exhibitor. The relevant annexure (Annexure-II) attached to these terms and conditions may be referred to in this regard. In case of non-compliance of these statutory rules, the penalty imposed, if any by the enforcement agencies need to be borne by the exhibitor and ITPO shall be indemnified for the same.
- 6.5 Persons/entities that are registered outside Delhi, including foreign entities, shall get themselves registered as "Casual Taxable Person" or "Non-resident Taxable Person" under section 24(ii) or 24(v) and/or other relevant rules of the said Act so as to discharge taxable supplies as per applicable rules under GST. Temporary registration in Delhi is required for sale of goods in the exhibition as per the applicable rules under GST.
- 6.6 ITPO will not be a party to any dispute arising out of any quality problems or otherwise between the customers and the exhibitors. If ITPO is put to any loss for the acts of omission and / or commission of / by the participant, the same shall be made good/indemnified by such participant.
- 6.7 Exhibitors have to comply with other applicable laws / rules and regulations.
- 6.8 Exhibitors are prohibited from selling / displaying / exhibiting / dealing / promoting any goods in which trading of any form is banned / restricted / limited/ prohibited or is of endangered species as notified by a Parliamentary Act or by State Laws or by international conventions.

ARTICLE 7: CONSTRUCTION & DISMANTLING

- 7.1 Booths will be available to exhibitors in Shell Scheme (Built-up) and Bare Scheme.

- a) **Shell Scheme (Min. size 12 sqm):** Built-up booth connected with prefab system and furnished with standard amenities, an indicative list of which is as follows:

✓ General Cleaning	✓ Three chairs	✓ One Counter	✓ One power point
✓ Five spotlights	✓ One Trash bin	✓ Fitted carpet	✓ Fascia

Note: Exhibitors who book the stall under shell scheme, irrespective of the size, shall not be considered for refund in case the stall is converted to a bare stall. However, such conversions will be subject to prior approval of the proposed stall design / layout by ITPO's Architecture Division through the online portal.

- b) **Bare Scheme:** Exhibitors may build their own booths provided the minimum area booked by them is 36 sqm., subject to the approval of the booth design and plan by ITPO's Architecture

Division. Bare space participants will be given possession only after submitting the approval of the Architecture Division of ITPO.

7.2 (a) Possession of **bare space** by domestic and foreign participants will commence as under:

Halls	Tenancy Start Date
1(Ground Floor), 1-5(First Floor), 8,9,10,11,12 & 12A &14(First Floor)	November 5, 2025
Hall 2-5 (Ground Floor) & Hall 6	November 7, 2025
Hall 14(Ground)	November 6, 2025

(b) Possession of Shell Space by domestic and foreign participants will be given at 10.00 AM on November 12, 2025.

7.3 The booth construction shall be completed by exhibitors who opt for bare space by 10:00 PM on November 12, 2025, after which no construction activity shall be permitted.

7.4 The display arrangement of the stall shall be completed by all exhibitors by 06:00 PM on November 13, 2025. The gates of halls will be closed at 07:00 PM on Nov. 13, 2025 and the participants will not be allowed in the halls thereafter.

7.5 The exhibitors will be required to remove their exhibits and dismantle the booths from the venue overnight, from 08:00 PM on November 27, 2025 till 10:00 AM on November 28, 2025.

7.6 Conversion of Shell type stall to Bare type will be allowed subject to the following conditions :-

- No refund of the difference in charges.
- Such cases will require approval of layout by the Architecture Division of ITPO.
- The standard amenities as mentioned at 7.1 (a) shall not be provided by ITPO.
- No requests for conversion of booth from shell to bare will be accepted after the cut of date under any circumstances. The cut of date for conversion of Shell Type Stall to Bare Type Stall is November 4, 2025 by 06:00 PM.

7.7 The booth construction should be ready by the cut of date and time mentioned. In case of non-compliance, the stall will be cancelled and the company shall vacate the site at its own cost and risk. No refund will be entertained.

7.8 Any violation/deviation/non-compliance shall attract necessary action as deemed fit by ITPO which may include penalty and/or pre-closure of the stall/booth and/or forfeiture of Security Deposit.

ARTICLE 8: PAYMENT TERMS

8.1 Participation charges shall be remitted by domestic private participants through the following means:

- Domestic Private Participants shall make payments, in full, through the Payment Gateway of the Booking Portal only by using Net Banking/Debit Card/Credit Card/UPI only, at the time of online space booking. NEFT/RTGS facility is not available for making payments. List of Banks will be uploaded on website separately.
- The participant shall ensure in his own interest that the transaction limit of credit/debit card is suitably enhanced to take care of the value of transaction expected to be done at the time of space booking.
- Similarly, in case of payment of participation charges through Internet Banking, the exhibitor will ensure well in advance that the transaction limit is kept sufficiently high to take care of the

booking amount. Further, in case of corporate Internet Banking, where there is a maker and checker system, the system should be able to complete the transaction within the stipulated time limit provided to complete the transaction after landing on the payment page.

- d. The participants should use their own bank account, Net Banking, Debit Card/Credit Card for remitting amount to ITPO.
 - e. No other payment method is acceptable.
 - f. Regarding booking through payment gateway, all the charges related to payment for booking shall be borne by the applicant.
 - g. The remittance of participation charges for Individual / Group / Bulk Foreign participation shall be made to the bank account of ITPO through wire transfer to the bank account of ITPO (please see the Annexure-I for bank account details) as per the Proforma Invoice issued to the lead agency organising the participation.
 - h. All processing and bank charges shall be borne by the applicant. Bank charges, if any, may be paid in cash (in US Dollars, exact change) before collecting badges (before 12th November, 2025 at the most).
 - i. No 'charge-back' shall be allowed in case of payments made through debit or credit cards.
 - j. Mandatory documents required for foreign participants are Registration Certificate and Address Proof.
 - k. If ITPO allows 'charge-back' in special cases, bank charges, if any, shall be borne by the applicant.
 - l. Regarding booking through payment gateway, all the charges related to payment for booking shall be borne by the applicant.
- 8.2 In case Tax Deduction at Source (TDS) is made from the participation charges, an interest-free refundable security deposit equivalent to the amount of TDS will be charged at the time of payment. The security deposit will be refunded on receipt of TDS certificate by ITPO and reflection in 26AS of ITPO. In case the TDS certificate is not received by March 31, 2026, the security deposit will be automatically adjusted against the TDS and no request for refund will be entertained. This is not applicable for foreign participants.
- 8.3 All services, such as Power Load, Water Connection, Branding Sites, Sponsorship (Lanyards, exhibitor Badges etc.) Advertisement space in Fair Directory/Fair Guide, Additional Exhibitor Badges, Additional Passes, Conversion of Shell Booths to Bare Space and vice-versa), Parking Labels, Entry/ Exit Permits, etc. are to be pre-booked by the prescribed date as per exhibitor manual.
- 8.4 GSTIN (GST registration no.) provided at the time of registration for an exhibition will not be changed under any circumstances for that exhibition.**
- 8.5 In case of Indian entities unregistered under GST, a "Declaration cum Undertaking" needs to be provided compulsorily at the time of registration.
- 8.6 Before issue of approval letter, all old outstanding dues must be cleared.

ARTICLE 9: CANCELLATION AND REFUND

- 9.1 A full refund is allowed in the following scenarios:
- There is a change in venue or dates of the exhibitions due to which an exhibitor is unable to participate.
 - No allotment is made by ITPO even after the booth approval is made as per Article 3 above.
- 9.2 Partial refund of space rent/participation charges, on account of cancellation by the applicant, may be considered after allotment for those exhibitors who had paid the participation charges in full, as per the table below:

Cancellation Received	Refund Allowed
On/after October 15, 2025	Zero, irrespective of final allotment is made or not.
On or Before October 1-14, 2025	25%, irrespective of final allotment is made or not.
On or Before September 30, 2025	50%, irrespective of final allotment is made or not.

The above shall be applicable even if the cancelled booth is allotted to some other exhibitor.

- 9.3 All refund shall be processed after the completion of the exhibition and may take up to three months' time subject to the receipt of required TDS certificates and reflection in 26AS of ITPO, Bank detail, correct PAN/GST or any other information/documents w.r.t. the refund.
- 9.4 Refunds shall be processed on receipt of TDS Certificates and reflection in 26AS of ITPO in case of security deposit and no refund will be made after the due date (as specified in Clause 8.2) on non receipt of TDS Certificate.
- 9.5 In case any applicant needs to cancel its allotted stall, they are requested to follow below mentioned procedure-
- For stalls booked through online booking portal of ITPO, a stall cancellation request need to be raised in the online portal.
 - For Offline allocation cases of stalls, an email need to be sent to the respective category Manager clearly mentioning about the stall details and cancellation request.

ARTICLE 10: INSURANCE & EXCLUSION OF LIABILITY

- 10.1 Participants will insure their exhibits, display material, stand fixtures, personnel and other property against damage arising out of risks, such as fire, theft etc.
- 10.2 Exhibitors are advised to insure against claims arising out of body injury and/or property damage in the form of a public liability insurance.
- 10.3 Exhibitors are required to indemnify ITPO against any damage to exhibition hall, structure or property caused by exhibitor, its staff or by agents acting on the behalf of the exhibitor.
- 10.4 ITPO, its representatives or its agents shall be excluded from any liability for damages, regardless of the legal nature of the claim. This applies particularly to damage claims for violations of intellectual property rights (IPR), logo, patent, trademark, etc. and of the principles of good faith in contracting, neglect of duty or claims of property damage or financial losses. The exhibitor shall not be entitled to any compensation from the organizer or reduction in participation charges on these accounts.

ARTICLE 11: ARBITRATION

In case of any dispute, both the parties shall make all effort to resolve by way of conciliation process. In the event of any doubt, dispute or difference arising under the Terms & Conditions/contract (except as to matters, the decision to which is specifically provided under this contract) remains

unresolved; both the parties to the Terms & Conditions/ Contract will mutually appoint a sole arbitrator, in accordance with the Arbitration and Conciliation Act, 1996.

The provisions of Indian Arbitration & Conciliation Act 1996 (as amended from time to time) shall apply on both the parties. The fee payable to the Arbitrator shall be paid equally by both the parties. The language used in the Arbitral proceedings shall be English. The venue of the arbitration proceeding shall be the office of ITPO, Bharat Mandapam, New Delhi.

ARTICLE 12: JURISDICTION

All disputes arising out of and in relation to the Terms & Conditions/contract between the parties herein shall be governed by Indian Laws, subject to the jurisdiction of the courts of New Delhi only.

ARTICLE 13: FORCE MAJEURE

If at any time, during the continuance of this Contract, the performance in whole or in part, by either party, of any obligation under this Contract is prevented or delayed, by reason of war, or hostility, acts of the public enemy, civic commotion, sabotage, act of state or direction from Governmental Authority, explosion, epidemic, pandemic, quarantine restriction, strikes and lockouts (as are not limited to the establishments and facilities of the Parties), fire, floods, natural calamities or any act of GOD (hereinafter referred to as "Event"), provided notice of happenings of any such Event is given by the effected party to the other, within 7 Calendar days from the date of occurrence thereof, neither Party shall, by reason of such event, be entitled to terminate this Contract, nor shall either Party have any such claims for damages/compensation/costs/expenses against the other, in respect of such non-performance or delay in performance provided the Contract shall be resumed as soon as practicable, after such Event comes to an end or ceases to exist. The decision of the CMD, ITPO as to whether the service may be so resumed (and the time frame within which the service may be resumed) or not, shall be final and conclusive, provided further that if the performance in whole or part of any obligation under this Contract is prevented or delayed by reason of any such event for a period exceeding 30 days, either party may, at its option terminate the Contract.

ARTICLE 14: INDEMNITY

Exhibitor shall indemnify, defend and hold ITPO and its officers/officials harmless against any and all proceedings, actions, losses, damages, expenses, costs and third party claims whatsoever- whether financial or otherwise, including liability for payment of contributions/dues to EPFO/ESIC/Govt. Departments/Local Bodies/Statutory Authorities etc. which ITPO may sustain, incur, suffer or be exposed to at any item during the subsistence of the Contract and subsequent thereto relating to the period of Contract, arising out of a breach by the Exhibitor and/or, his Contractor/sub-contractor, Agent/sub-agents, employees, etc. of any of its obligations under the Contract.

ARTICLE 15: INTELLECTUAL PROPERTY RIGHTS (IPR)

ITPO's name/logo/other IPRs shall be the sole and exclusive property of ITPO only. For any misuse / misrepresentation / unauthorized use of ITPO's name/logo/IPRs by the Exhibitor and/or his Contractors/sub- contractors/Agents/sub- agents/employees etc., the Exhibitor shall be held solely responsible. ITPO shall not be responsible for any harm or loss caused to any third party because of any such misuse/misrepresentation/unauthorized use of ITPO's name/logo/IPRs. Exhibitor shall indemnify ITPO against any misuse/misrepresentation/unauthorized use of ITPO's name/logo/IPRs and/or any claim(s) relating to infringement of any intellectual property rights committed by him and/or his Contractors/Agents/sub-agents/sub-contractors/employees etc. ITPO shall take necessary legal and other remedial actions, as deemed fit, for such violations.

ARTICLE 16: COMPLIANCE WITH LAWS

It shall be the sole responsibility of the Exhibitor to comply with/observe all applicable laws, rules, regulations, orders, directives and guidelines of any Government/Statutory Authority/Regulatory body and also obtain/hold licenses/permissions/clearances required by it for participation in the Fair/Exhibition/Event.

ARTICLE 17: COVID-APPROPRIATE BEHAVIOUR

All stakeholders shall strictly adhere to the Covid-19 related protocol and guidelines issued by the central and state government agencies from time-to-time. It is imperative for the safety of all to behave responsibly and observe Covid-appropriate behavior.

ARTICLE 18: OTHERS

18.1 The General Rules / guidelines for exhibitors contained in the factsheet and the exhibitor manual available on ITPO's website www.indiatradefair.com and <https://indiatradefair.com/iitf/> are also in force and complement the provisions of this document.

18.2 The online Portal Guide needs to be read and understood along with this document.

ARTICLE 19: PREMIUM BOOTHS

19.1 The terms and conditions for booking of premium booths through ITPO space booking portal, as well as the associated rentals, will be distinct and shall also be complied along with the aforementioned terms & conditions. The exhibitors who opt for premium booths through ITPO space booking portal will be required to comply with the specific terms and conditions, which will be provided separately. It is essential that exhibitors carefully review and adhere to the terms & conditions to ensure a smooth participation in the event.

Annexure-I

BANK DETAILS FOR FOREIGN PARTICIPANTS

Our Correspondent Bank		EURO Nostro Details for Routing of MT103	USD Nostro Details for Routing of MT103
	Name of Bank	SBI FRANKFURT	SBI, NEW YORK
	Address	Mainzer Landstrasse 61, D-60329, Frankfurt am Main, P.O. Box 111753, D-60052, Frankfurt (Germany)	
	SWIFT CODE	SBINDEFF	SBINUS33
For Credit to	SBI, CAG Nostro A/c No.	52607101120001	77600125220002
	Bank Name	State Bank of India, CAG Branch	
	Address	State Bank of India, 4th & 5th Floor, Red Fort Capital Parasvanath Towers, Bhai Veer Singh Marg, Gole Market, New Delhi - 110001	
	SWIFT Code of SBI, CAG Branch	SBININBB824	
For Payment to	Beneficiary A/c#	11084241415	
	Beneficiary Name	INDIA TRADE PROMOTION ORGANISATION	

Annexure-II

GST Related Mandatory Statutory Compliance-IITF 2025

1. The India International Trade Fair (IITF) shall be held from 14-11-2025 to 27-11- 2025 at Bharat Mandapam (Pragati Maidan), New Delhi. Tax-payers who are already registered under GST in the state of Delhi shall continue to use their GSTIN by adding such place as an additional place of their business for making supplies at IITF and follow the provisions of Central Goods & Services Tax, 2017 and Rules framed there under. Persons who are registered outside Delhi and are un-registered in the State of Delhi including those who pertains from outside Delhi and are unregistered in GST may be required to get themselves registered as “Casual taxable person” or “Non-resident Taxable Person under Section 24(ii) or 24(v) respectively of the said Act so as to discharge taxable supplies.
2. As per section 2(20) of the said Act, “Casual taxable person” means a person who occasionally undertake transactions involving supply of goods or services or both in the course or furtherance of business, whether as principal, agent or in any other capacity, in a State or a Union territory where he has no fixed place of business.

As per Section 2(77) of the said Act, “Non-resident taxable person” means any person who occasionally undertakes transactions involving supply of goods or services or both, whether as principal or agent or in any other capacity, but who has no fixed place of business or residence in India;

3. A casual taxable person (other than those making supply of specified handicraft goods) making taxable supply in India has to compulsorily take registration. There is no threshold limit for registration. Casual Taxable persons making supply of specified handicraft goods need to register only if their aggregate turnover crosses Rs. 20 Lakhs (Rs. 10 lakhs for in case of Special Category States (i.e. Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Sikkim, Tripura, Himachal Pradesh, Uttarakhand, other than the State of Jammu and Kashmir). A casual taxable person cannot exercise the option to pay tax under composition levy. He has to apply for registration at least five days prior to commencing his business in India.
4. Central Government vide Notification No. 32/2017-Central Tax dated 15.09.2017 has exempted the casual taxable persons making taxable supplies of Specified handicraft goods as the category of persons exempted from obtaining registration, where the aggregate value of such supplies, to be computed on all India basis, does not exceed Rs. 20 Lakhs (Rs. 10 Lakhs in case of special category states).
5. Applicability of Custom Provisions on Import of Goods for the purpose of Exhibition Cum Sale With respect to import of goods in India for the purpose of payment of Custom duty, if the goods specified in schedule-I of Notification No. 8/2016 Customs dated 05-02-2016 (Read with Earlier Notification 157/90-Customs dated 28-03-1990 and Custom Procedure dated 07.06.2012) are imported in India for the purpose of display in the event specified in Schedule II and is sponsored or approved by the Government of the same shall be exempted from payment of custom duty subject to conditions as prescribed in the notification.
6. As per Notifications no. 61/2018-Central Tax of Govt of India provisions of GST- TDS shall not be applicable between organizations if both are subject to registration of GST- TDS. Therefore as per legal provisions, Government Organisations/Ministries/PSUs should not deduct any GST - TDS on payments made to ITPO.

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